**Weekly Status Update**

This is a weekly e-mail sent out to keep all the major stakeholders up to date.

Subject:

Status Update: Barbara Saboe

Week of: 04.05.2021 – 04.11.2021

### 

### **Body:**

**Current Tasks Status** – [**Green**]

[**Green**, **Yellow**, **Red**]

*General indicator on the overall status of the project.*

· *Green means your assigned tasks are on schedule and there are no major issues.*

· *Yellow means your assigned tasks are somewhat delayed and/or there may be some major risks at the current point.*

· *Red means your assigned task are seriously at risk of being delayed and/or there are some major risks affecting the project and the entire project is at risk of failing*.

**Last Week’s Goals:**

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| As a team built a Data Flow Diagram |
| Individually responsible for slide 6 and 7 dealing with event list view and RSVP selection |

**This Week’s Planned Project Activities**

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| As a team, resubmit UML Diagram and expand on User Stories using the GIVEN,WHEN, THEN frame. |
| Individually, assigned the frame for the User Login. |

**Planned Activity for Next Week**

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| After looking ahead, the project will start coding next week. |
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**Risk Assessment: What actions are being taken to bring tasks to Green? Only if applicable**

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| N/A |
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